

Terms of Reference

Group Name	Decommissioning Operators Technical Group
Group type (Forum/ Technical, Special/ Network/ Task – Finish Group (“TFG”))	Technical
Chair and Vice Chair (if applicable) (Rotation, if applicable)	Michael Tholen Joe Leask
Issue Date	22 June 2018

Rationale/Objectives

- To regularly engage membership, inform, share, test policy position / strategy
- To help members to manage decommissioning issues through the exchange of specialist knowledge and operational experience and raise issues with the regulators

Membership

Name	Company
Alan Muirhead	Apache North Sea
Win Thornton/Don Orr	BP Exploration Operating Company Limited
John Allan/Roy Aspden	Canadian Natural Resources Limited
	Chevron Upstream Limited
	Chrysaor
Richard Tocher	ConocoPhillips (U.K.) Limited
	Orsted
Richard Innes	ENI (UK) Limited
Darrel Shaw	EnQuest Plc
John Gillies/Eltin Lunny	ExxonMobil International Ltd
	Hurricane Energy PLC
	INEOS UK E&P Holdings Limited
	INPEX Corporation
	Ithaca Energy (UK) Ltd
Marcus Bean	Maersk Oil North Sea UK Limited
David Wilson	Marathon Oil U.K. Ltd
	Marubeni North Sea Ltd
	Neptune Energy Limited
Innes Jordan	Nexen Petroleum U.K. Limited
Antoine Salzgeber	Perenco UK Limited
	Petrofac Offshore Projects and Operations
Richard Jameson	Premier Oil plc
Jonathan Brown	Repsol Sinopec Resources UK Limited
Duncan Manning	Shell Upstream International

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	Siccar Point Energy Limited
Girish Kabra	Spirit Energy Upstream
Neil Fowler/Alan Campbell	TAQA Bratani Ltd
Ken Watt	Total E&P UK Limited
	Tullow Oil
Guy Cook	Verus Petroleum
	Wintershall Noordzee B.V.

Each member may nominate one primary and one alternate representative. It is expected that representatives will be of senior level, having responsibility for the decommissioning issues within their organisation.

Attendance at meetings shall be on the condition of constructive and active participation and useful contribution to the group. One representative for each member should try to attend each meeting and multiple representations should be avoided unless there is a specific topic of relevance on the agenda. Members may be asked to dedicate time to the work of the Group (or any of its work groups) from time to time, and this may be during working hours. Oil & Gas UK is grateful for this resource and would not be able to accomplish its aims without it.

Non-members may be invited to attend for particular topics where those organisations have a relevant contribution or expertise, and this may include government regulators.

Roles and Responsibilities

The associated Oil & Gas UK representative shall chair or ensure that a suitable industry Chair or two co-Chairs are assigned to each Forum or workgroup.

The Chair[s] shall ensure that:

- *an up to date Terms of Reference is in place for the Forum/workgroup*
- *where applicable, the workgroup/Forum accomplishes its objectives, by planning workgroup activities; evaluating implementation and progress of work, and ensuring that tasks are assigned appropriately across the group*
- *any concerns, support requirements, etc. with project delivery are raised with the relevant Oil & Gas UK representative*
- *the workgroup/Forum is made up of a cross section of industry and has a sufficient level of experience*
- *any product delivered by the workgroup/Forum represents a balanced industry viewpoint*

An Oil & Gas UK representative must attend all workgroup/Forum meetings and is responsible for:

- *Convening and organising meetings, issuing agenda and pre-read materials.*
- *Minuting meetings, capturing and tracking agreed actions, and communicating to the Chair(s) as soon as practicable after the meeting.*
- *Storing and managing all data and documents associated with the work*

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Meeting Frequency

Minimum frequency every six months, but can be called as deemed necessary by Oil & Gas UK, or at the request of a member of the Group.

Work Programme

Activity and mechanism	Time frame
Long-term Liability consultations	ongoing
OSPAR 98/3 long-term consultation	ongoing
<i>Others to be confirmed by the Technical Group</i>	

Deliverables 2018

- To be confirmed by the Technical Group*

[please also include any success criteria or risk factors to be recorded here or state non-applicable for Forums]

Any workgroup work product shall be copyright Oil & Gas UK and shall be submitted to the relevant Oil & Gas UK representative.

Resourcing Requirements

n/a

Special Items

n/a

Note:

All meetings are subject to our Competition Law Compliance Policy - see <http://oilandgasuk.co.uk/legalservices.cfm>