

Terms of Reference

Group Name	<i>Comparative Assessment Guideline Review Group</i>
Group type: Task – Finish Group (TFG)	<i>Technical</i>
Chair and Vice Chair (if applicable) (Rotation, if applicable)	<i>Joe Leask</i> <i>Sam George</i>
Issue Date	<i>20/08/2019</i>

Rationale/Objectives

The OGUK document ‘*Guidelines for Comparative Assessment in Decommissioning Programmes*’ (Issue 1, October 2015), was published to encourage consistency in the use of comparative assessment to support option assessments carried out in accordance with the requirements of OSPAR¹ and the Petroleum Act 1998².

The Decommissioning Forum recognised that significant decommissioning has been carried out since the document was first published and a Task-Finish-Group (TFG) has been created with the following objectives:

- To carry out a review of the OGUK Guidelines for Comparative Assessment on behalf of the Decommissioning Forum and recommend a scope of work for updating the Guidelines based on industry experience and on current best practice. The TFG will first determine whether a level 1 or level 2 update is required:
 - **Level 1** – Minor clarifications and minimal stakeholder engagement required
 - **Level 2** – Major update required, stakeholder engagement essential and potential tender to update
- Following consultation with the Decommissioning Forum, OGUK will update and publish the CA Guidelines based on the agreed scope and issue the revised Guidelines following a final review by the TFG and Forum membership.

Membership

Name	Company
Carol Barbone	Fairfield Energy
Adnan Hossain	Genesis
Joe Leask	OGUK (Chair)
Richard Heard	OGUK
Sam George	OGUK (Vice-chair)
Luis Batalla	Repsol-Sinopec Resources UK Limited
James Blackburn	Shell E&P UK
Gareth Jones	Xodus Group

Members are requested to try and attend each meeting to ensure continuity and meeting efficiency. Delegates may be nominated if necessary. Members may be asked to dedicate time to the work of the Group from time to time, and this may be during working hours. OGUK is grateful for this resource recognises its importance in delivering the objectives of the Review Group.

¹ OSPAR Decision 98/3 on the Disposal of Disused Offshore Installations and OSPAR Recommendation 2006/5 on a Management Regime for Offshore Cuttings Piles

² As described in BEIS Guidance Notes on Decommissioning of Offshore Oil and Gas Installations and Pipelines, May 2018

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Activity	Estimated Time frame
Develop and agree Review Group Terms of Reference (this document)	By end of August 2019
Terms of Reference Review by Decommissioning Forum	By end September 2019
Review Group review of existing CA Guidelines	By start of October 2019
Review Group determines modifications required	By end of October 2019
Decommissioning Forum agrees scope for CA guidelines	By end of November 2019
Update of CA Guidelines	<i>TBC – Dependant on update SoW</i>
Review and Finalisation of revised CA Guidelines	<i>TBC – Dependant on update SoW</i>
Publish revised CA Guideline (Revision 1)	<i>TBC – Dependant on update SoW</i>

Deliverables

1. Comparative Assessment Guideline Review Group - Terms of Reference
2. Guideline for Comparative Assessment – Revision 1

Any workgroup deliverable shall be copyright OGUK.

Resourcing Requirements

Comparative Assessment Guideline Review Group members and OGUK support staff

Special Items

None

Note:

All meetings are subject to our Competition Law Compliance Policy - see <http://oilandgasuk.co.uk/legalservices.cfm>