

1. In these terms and conditions the “Company” means Oil & Gas UK and the “Client” (which expressions shall include any principal on whose behalf the Client delegate booking is made) means the person (including legal persons) placing the order. Persons agreeing to the delegate booking shall be deemed to have authority to do so on whose behalf they are acting or purporting to act.
2. Orders placed with the Company shall constitute a contract when the Client books directly through our online facilities and has been confirmed by the Company. The Company will issue a delegate badge upon the Client checking in at the registration desk of the event.
3. To receive a reduced rate you must be an Oil & Gas UK member at the date of booking and have already paid your membership in full. If your membership has not been paid in full you must pay the full non-member rate.
4. Payment is required upon confirmation of order and payment must be made immediately. Payment must be made either by credit or debit card on the Company’s website at the time of booking or by cheque made payable to Oil & Gas UK, which must be received no less than seven days prior to the event.
5. Bookings may be made up until the day before the event (subject to any delegate fee being paid) however bookings made within two days of the event may not be included on the delegate list.
6. The booking is strictly for the person named on the registration form. Should you be unable to attend the event, the Company will not provide a refund or credit but may transfer the booking to another delegate.
7. The Company reserves the right to vary or cancel an event. Where the Company is required to cancel or reschedule the event, the Company will honour the booking for the rescheduled date or, where the event will not be rescheduled issue a full refund.
8. The Company endeavours to cater for all delegates, however should a delegate have any special needs or requirements the delegate should contact the Company with details of their requirements no later than one week prior to the event.
9. The Company reserves the right to refuse admission and to remove persons from the premises for any reason wherever necessary. The Company also reserves the right to conduct security searches to ensure the safety of persons at the event.
10. Save where the Company’s prior written consent has been obtained, the use of photographic equipment is not allowed. All other recording and any transmission is prohibited including, without limitation, recording of any data, information or results of or relating to the event and any participant. As a condition of entry to the event you assign the copyright in any photographs or recordings you make at the event to the Company.

11. Views expressed by the speakers are their own and the Company accepts no liability for any loss, injury or damage, howsoever caused, to the bearer except where the loss, injury or damage is caused by the negligence of the Company, its employees or its agents.
12. Events may be recorded and photographed by the Company or notes taken of discussions during the event may be made by the Company.
13. No unauthorised trading is permitted at any time within the venue and all discussions must be undertaken in accordance with Oil & Gas UK's competition policy, a copy of which is available on request.
14. In the interests of public safety, the Company reserves the right to request the Client to leave the venue at any time for safety reasons or immediately after the event. No admission or readmission is permitted after the end of the event.
15. Information you supply to the Company may be used for publication (where you provide details for inclusion in our directories, catalogues or delegate lists and on our websites) and also to provide you with information about products or services in the form of direct marketing activity by phone, email, fax or post by the Company. Information will not be made available to third parties. If at any time you no longer wish to receive anything from the Company please contact [events@oilandgasuk.co.uk](mailto:events@oilandgasuk.co.uk).
16. If for any reason these terms and conditions are unenforceable in part, the validity of the remaining provisions shall not be affected.
17. This contract shall be governed by English law and the parties hereby submit to the exclusive jurisdiction of the English courts.